

DCP 326 Working Group Meeting 10

29 May 2019 at 10:00am

ElectraLink Ltd, Third Floor, Northumberland House, 303-306 High Holborn, London, WC1V 7JZ

Attendee	Company
Working Group Members	
Steven Gough (SG)	SSEN
Oliver Day (OD) (Teleconference)	UKPN
Walter Hood (WH)	Everis on behalf of SP Energy Networks
Paul Duffus (PD)	WPD
Emslie Law (EL)	SSE
Nigel Kempson (NK) (Teleconference)	WPD
Code Administrator	
John Lawton (JL) (Chair)	ElectraLink
Richard Colwill [RC] (technical secretariat)	ElectraLink

Apologies	Company
Kevin Wollard (KW)	British Gas
Richard Vernon (RV)	NPower
Derek Weaving (DW)	British Gas

1. Administration

- 1.1 The Chair welcomed the members to the meeting.
- 1.2 The Working Group reviewed the "Competition Law Guidance". All Working Group members agreed to be bound by the Competition Laws Guidance for the duration of the meeting.
- 1.3 The Working Group reviewed the previous minutes. It was agreed that these were an accurate reflection of the meeting. An update on the actions can be seen in Appendix 1.

2. Purpose of the Meeting

- 2.1 The Chair set out that the purpose of the meeting was to review the Change Report and guidance document.

3. Review of Change Report and Guidance Document

- 3.1 The Working Group reviewed the comments received through the second consultation. Key points below:

Guidance Document

- The Working Group reviewed the draft DCP 326 Guidance Document and an updated version of this document can be found in Attachment 1. This document will act as an attachment to the Change Report.

Change Report

- The timetable was updated to indicate that implementation will be six months after Authority approval.
- It was agreed that the "How" section needed to be updated to indicate what changes are to be made to DCUSA. The Secretariat took an action to update this post meeting.
- The Working Group agreed that further detail was needed regarding the feedback received in the second consultation, along with the Working Groups conclusions to clearly demonstrate how the agreed solution was reached. The Secretariat took an action to update this section post meeting.
- The Working Group reviewed the proposed solution against the DCUSA General Objectives. The Working Group concluded the following:
 - General Objective One - This objective will be better facilitated as it will protect the network and avoid substantial reinforcement works. It will also facilitate a more effective process to co-ordinate with suppliers.

- General Objective Two - This objective is not impacted by this change.
- General Objective Three - This objective will be better facilitated because Distributors must operate a safe and reliable network, this proposal significantly limits the likelihood of overloading which impacts both of these.
- General Objective Four - This objective will be better facilitated because it simplifies the process of retaining the necessary diversification during the smart meter roll out and beyond and provides clarity on what switching regimes are available, together with a standard formatted report.
- General Objective Five - This objective is not impacted by this change.

ACTION 10/01: Secretariat to update Change Report based on comments detailed in section 3 of these minutes.

Post Meeting Note

- 3.2 The Secretariat updated the Change Report and circulate to the Working Group for comments on Friday 31st May. The deadline for comments from the Working Group is Thursday 6th June.

ACTION 10/02: Working Group to provide comments on the Change Report by Thursday 6th June 2019.

4. Next Steps

- 4.1 The Change Report will be submitted to the DCUSA Panel for approval on 12th June. The DCUSA Panel meets on the 19th June.

5. Any Other Business

- 5.1 No other business was raised.

Appendix 1

New and open actions

Action Ref.	Action	Owner	Update
10/01	Secretariat to update Change Report based on comments detailed in section 3 of these minutes.	ElectraLink	Circulated to Working Group for comments on 31 st May 2019.
10/10	Working Group to provide comments on the Change Report by Thursday 6th June 2019.	ElectraLink	

Closed Actions

Action Ref.	Action	Owner	Update
01/02	SG to share high level process used regarding their analysis, along with some commentary for inclusion in the consultation document	Steven Gough	Completed
01/03	The Secretariat to draft a consultation document for review at next meeting	ElectraLink	Completed
02/04	Working Group to consider how long will be needed to incorporate the solution if this proposal is accepted.	All	Completed
01/01	Consult with Ofgem how they envisage distributors managing load in the future and how this is being incorporated into the market wide debate.	ElectraLink	Closed
02/02	SG to provide examples of how the SSE analysis was completed for inclusion in the consultation document	Steven Gough	Closed
02/03	ElectraLink to update consultation based on comments and circulate to Working Group for comments prior to next meeting scheduled for 8th November.	ElectraLink	Closed
04/01	Working Group to provide comments on consultation document prior to release	ElectraLink	Closed
05/01	Consultation response document to be circulated to Working Group.	ElectraLink	Closed

06/01	Collated consultation response document to be updated by Secretariat and circulated to Working Group for approval by Friday 15 th February.	ElectraLink	Closed
07/01	Secretariat to update draft consultation document and circulate to the Working Group by Friday 15 th March.	ElectraLink	Closed
08/01	Secretariat to update consultation document and circulate to the Working Group for final review and approval.	ElectraLink	Closed
08/02	Pending Working Group approval release consultation on 2nd April for a period of four weeks	ElectraLink	Closed
09/01	Secretariat to produce Draft Change Report and circulate to Working Group ahead of next meeting.	ElectraLink	Closed